

**Community Development Finance Authority
Executive Committee Meeting**

**14 Dixon Avenue, Suite 102
Concord, NH 03301**

**MINUTES
February 13th, 2024
9:45 AM**

CDFA EXECUTIVE COMMITTEE PRESENT: Cynthia Harrington, *Board Chair*; Benjamin Gaetjens-Oleson, *Vice Chair*; and John Manning.

STAFF: Katherine Easterly Martey, *Executive Director*; Melissa Latham, *Director of Communications & Policy*.

1. Welcome

Ms. Harrington opened the meeting at 9:46 AM and stated there were no announcements.

Ms. Harrington called for a motion to approve the agenda, as presented.

Motion – 9:49 AM

Mr. Manning moved to approve the meeting agenda, Mr. Gaetjens-Oleson seconded, and the motion carried by a unanimous vote of the Committee.

There were no members of the public present.

2. Discussion Items

2.1 Community Impact


Ms. Easterly Martey discussed best practices related to communicating programmatic impact. The Board affirmed CDFA's past practices and expressed appreciation for raising the subject. There were no recommendations or requests for additional information.

2.2 HUD Pro Housing Grant application

Ms. Easterly Martey provided a summary briefing on CDFA's \$4.2 million Pathways to Removing Obstacles to Housing (PRO Housing) grant application. The Committee briefly discussed what implementation might look like were CDFA to be awarded the grant.

3. Adjourn – 10:22 AM

Mr. Gaetjens-Oleson moved to adjourn the meeting, and Mr. Manning seconded. The motion carried by a unanimous vote of the Committee.



Katherine Easterly Martey, Executive Director



Cynthia Harrington, Chairwoman
CDFA Executive Committee