



**Community Development Finance Authority  
Executive Committee Meeting  
The Rocks  
113 Glessner Road  
Bethlehem, NH**

**MINUTES  
November 14<sup>th</sup>, 2023  
9:45 AM**

CDFA EXECUTIVE COMMITTEE PRESENT: Cynthia Harrington, *Board Chair*; Benjamin Gaetjens-Oleson, *Vice Chair*; and John Manning.

STAFF: Katherine Easterly Martey, *Executive Director*; Ian Hart, *Chief Financial Officer*.

**1. Welcome**

Ms. Harrington opened the meeting at 10:19 AM and stated there were no announcements.

Ms. Harrington called for a motion to approve the agenda, as presented.

**Motion – 9:49 AM**

Mr. Manning moved to approve the meeting agenda, Mr. Gaetjens-Oleson seconded, and the motion carried by a unanimous vote of the Committee.

There were no members of the public present.

**2. Discussion Items**

**2.1 Community Impact**

Ms. Easterly Martey discussed best practices related to communicating programmatic impact. The Board affirmed CDFA's past practices and expressed appreciation for raising the subject. There were no recommendations or requests for additional information.

**2.2 HUD Pro Housing Grant application**

Ms. Easterly Martey provided a summary briefing on CDFA's \$4.2 million Pathways to Removing Obstacles to Housing (PRO Housing) grant application. The Committee briefly discussed what implementation might look like were CDFA to be awarded the grant.

**3. Adjourn – 10:22 AM**

Mr. Gaetjens-Oleson moved to adjourn the meeting, and Mr. Manning seconded. The motion carried by a unanimous vote of the Committee.



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Ian Hart, Chief Financial Officer



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Cynthia Harrington, Chairwoman  
CDFA Executive Committee