



## Community Development Advisory Committee Meeting Minutes

Harriet Dame Auditorium  
14 Canterbury Road  
Concord, NH 03301

Thursday, April 2, 2026  
1:30 PM

COMMUNITY DEVELOPMENT ADVISORY COMMITTEE PRESENT: Cody Morrison, *Chair*; Elizabeth Fox; Matthew Sullivan; Matthew Walsh; Joseph Doiron; Kelly Roy; and Anne Duncan Cooley.

STAFF: Katherine Easterly Martey, *Executive Director*; Mollie Kaylor, *Director of Housing and Community Development*; Chris Monroe, *Senior Project Manager*; Julius Peel, *Community Development Program Administrator*; Molly Donovan, *Director of Economic Development*; Melissa Latham, *Director of Communications and Policy*, and Maureen Quinn, *Tax Credit and Board Manager*.

PUBLIC: Donna Lane, *Consultant*; Glenn Coppelman, *Consultant*; Kathleen Smith, *Littleton Community Center*; Chris Emond, *Boys & Girls Club of Central and Northern New Hampshire*; Melissa Blood and Christine Crespo, *Affordable Housing, Education and Development Inc. (AHEAD)*; Kim Opperman, *Rumrill, LLC*; Erica Diamond and Tyler Huff, *Families in Transition*; Mark Watman, Jen Buteau and Elias Ashooh, *Archways*; Shawna Zechman, *Belknap House*; Suelaine Poling, *Keene Day Care Center*; Jack Ahern and Sarah Bollinger, *Southwest Region Planning Commission*; Carolyn Sweet, *Keene Housing*; Barb Wiseman and Bob Furlone, *The Community Kitchen*.

Mr. Morrison opened the meeting at 1:32 PM. He welcomed members of the public and requested all members of the public sign-in. Mr. Morrison invited public comment; none was offered. Members of the Committee and CDFA staff introduced themselves to those present. There were no announcements.

### A. Agenda

Mr. Morrison reviewed the meeting agenda and called for any changes. None were requested. Mr. Morrison called for a motion.

#### Motion – 1:34 PM

Ms. Fox moved to approve the agenda, as presented. Ms. Roy seconded, and the motion carried with a unanimous vote of the Committee.

### B. Consent Agenda

Mr. Morrison reviewed the Consent Agenda, which included the February 5, 2026 Community Development Advisory Committee minutes, and called for any questions or comments. None were offered. Mr. Morrison called for a motion.

## **Motion – 1:35 PM**

Mr. Walsh moved to approve the consent agenda, as presented. Mr. Fox seconded and the motion carried with a unanimous vote of the Committee.

### **C. CDBG Housing and Public Facilities Funding Round**

Mr. Morrison asked all Committee members to disclose conflicts with any of the applications to be reviewed. The following conflicts were noted:

- Mr. Matthew Walsh is the Deputy City Manager for the City of Concord, an applicant in the housing round
- Ms. Elizabeth Fox is the Assistant City Manager/Human Resources Director for the City of Keene, an applicant in both the housing and public facilities round
- Ms. Duncan Cooley is a Commissioner on the Upper Valley Lake Sunapee Regional Planning Commission, an applicant for the Family Child Care Zoning Solutions Initiative.
- Mr. Morrison is the Executive Director of Monadnock Economic Development Corporation and he has direct engagement as a member of the Monadnock Affordable Housing Corp.'s Board of Directors, an applicant in the housing round

Mr. Walsh, Ms. Fox, and Mr. Morrison left the meeting. Ms. Easterly Martey assumed Chairpersonship of the Committee.

Ms. Kaylor provided a brief overview of the funding round. She noted there is sufficient funding available to fund all applications before the Committee. Ms. Kaylor noted one application failed to meet the minimum score of 100 to be recommended for CDBG funding; the applicant was informed that they failed to meet the scoring threshold.

### **Mr. Doiron arrived at 1:40 PM**

Mr. Doiron noted he reviewed all submitted applications and has no conflicts of interest.

Mr. Glenn Coppelman introduced himself as a consultant who reviewed three applications on behalf of CDFA. He noted he would be presenting his reviews to the Committee.

### **CDBG Housing**

#### **City of Berlin/Affordable Housing, Education and Development Inc. (AHEAD) – Notre Dame Apartments - \$500,000**

Mr. Coppelman presented and reviewed the application for the Committee. He noted AHEAD seeks to either repair or replace the HVAC system in the Notre Dame apartment complex which provides 33 units of affordable housing for elderly residents, all of whom are part of presumed group of individuals who qualify as low-and moderate-income. Mr. Coppelman noted a full assessment by an engineer will determine whether the HVAC system can be repaired or requires replacement.

The Committee asked if the cause of the existing HVAC system's premature failure has been determined and remedied. It was noted the system had been significantly damaged by corrosive

water; the water feed issue has been addressed so this issue should not occur again. The issue of project cost was also addressed; there is a potential that the cost of the project could be less or more than the requested award amount. Ms. Kaylor reviewed options to modify CDBG award amounts, as follows:

- *If the grantee seeks to change an activity(ies) representing 10 percent or less of the grant's original value, the grantee shall submit a written request for a contract revision to the CDFEA; or*
- *If the grantee seeks to change an activity(s) by more than 10 percent of the grant's original value, the chief executive officer of the grantee municipality or county shall submit a written request for a contract amendment to the CDFEA;*
- *If the grantee seeks a contract amendment under (16) that involves more than 25 percent of the grant's original value, the grantee shall hold a public hearing, to solicit public comment on the proposed amendment, in accordance with RSA 162-L:14.*

It was noted the cost of the project will be better understood after a full assessment of the system is completed.

Mr. Coppelman noted there are sufficient funds in the round to fund this application; he presented the application summary to the Committee:

- This project scored 140 points;
- The project will ensure 33 units of safe and healthy affordable senior housing units are maintained;
- The project preserves a historic building and promotes an existing neighborhood in Berlin; and
- The project meets a CDBG National Objective by providing a direct benefit to Low- and Moderate-Income persons.

Mr. Coppelman noted this project is recommended for funding with the following staff recommended contingencies:

- Sufficient funds are available and allocated by HUD;
- There is no impact to the project's score or rank due to the Administrative Review Procedure, which shall be completed within thirty (30) days of the Advisory Committee approval
- The project is able to secure all identified matching funds;
- All other usual and customary CDBG contract terms;
- The use of funds conforms with HUD and State regulations; and
- A suitable ten (10)-year security mechanism is agreed upon and put in place.

Ms. Easterly Martey called for additional questions or comments. None were offered. She called for a motion.

#### **Motion – 1:51 PM**

Mr. Doiron moved to approve the application from the City of Berlin for \$500,000 with all staff recommended contingencies, as presented. Mr. Sullivan seconded.

Ms. Easterly Martey noted that the Committee may want to consider removing the second listed contingency reviewed for this application as there are sufficient funds to award all applications. She noted the Administrative Review Procedure causes a thirty (30) day hold on project funding and this would be disadvantageous to all projects in this round. Ms. Easterly Martey requested the motion be amended and reconsidered by the Committee.

**Revised Motion – 1:52 PM**

Mr. Doiron moved to approve the application from the City of Berlin for \$500,000 with staff recommended contingencies, except for the Administrative Review Procedure, which is waived, as presented. Mr. Sullivan seconded. The motion passed with four (4) yea votes of the Committee; there were three recusals.

Ms. Easterly Martey noted the remaining applications will all be considered without the Administrative Review Procedure contingency as it is not applicable in this round.

**Town of Lisbon – Affordable Housing, Education, and Development (AHEAD) Inc. – Lisbon Inn \$500,000**

Mr. Monroe presented and reviewed the application for the Committee. The Town of Lisbon has requested \$500,000 to support the rehabilitation of the historic Lisbon Inn, a 19-unit affordable housing development serving seniors and individuals with disabilities on Main Street in Lisbon. All units are occupied by households who qualify as low- and moderate-income. The project will fund repair/replacement of the roof, installation of min-split air conditioning units in common areas, flooring replacement, interior finish improvements, and exterior repairs including porch restoration.

It was noted that there is a small capital funds reserve if there are cost overruns.

Mr. Monroe noted there are sufficient funds in the round to fund this application; he presented the application summary to the Committee:

- The project scored 130 points;
- The project will ensure that 19 units of safe, healthy, and affordable housing are maintained through infrastructure upgrades;
- The project preserves a historic building utilized for senior housing in Lisbon; and
- The project meets a CDBG National Objective by providing a direct benefit to Low- and Moderate-Income persons.

Mr. Monroe noted this project is recommended for funding with the following staff recommended contingencies:

- Sufficient funds are available and allocated by HUD;
- The project is able to secure all identified matching funds;
- All other usual and customary CDBG contract terms;
- The use of funds conforms with HUD and State regulations; and

Ms. Easterly Martey called for questions or comments. None were offered. She called for a motion.

**Motion – 1:57 PM**

Mr. Sullivan moved to approve the application for \$500,000 from the Town of Lisbon on behalf of AHEAD for the Lisbon Inn rehabilitation with staff recommended contingencies – excluding the Administrative Review Procedure - as presented. Mr. Doiron seconded, and the motion passed with four (4) yea votes of the Committee. There were three recusals.

### **City of Concord – Families in Transition (FIT) – Additional Housing \$500,000**

Mr. Coppelman presented and reviewed the application for the Committee. The City of Concord has requested \$500,000 to be subgranted to Families in Transition (FIT) to convert underutilized office space (within two multi-unit apartment buildings) into an additional four (4) 2-bedroom affordable housing units in downtown Concord. All housing will benefit households which qualify as low- and moderate-income.

The Committee asked about long-term affordability of the project. FIT representatives noted that the affordability period is ten (10) years to match other affordability requirements currently on the property. FIT has a waiting list of over 400 people in need of affordable housing and it highly likely the affordability provision for these units will be extended beyond 10 years. The Committee asked about application writing fees included in project costs. Ms. Easterly Martey noted that CDBG rules permit this fee/cost, but not all applicants request this.

Mr. Coppelman noted that conditional permitting has been secured from the City of Concord and the project is able to move forward.

Mr. Coppelman noted there are sufficient funds in the round to fund this application; he presented the application summary to the Committee:

- The project scored 124 points;
- The project will provide four new units of affordable housing in downtown Concord;
- The project helps to preserve two historic buildings and promotes an existing neighborhood in downtown Concord; and
- The project meets a CDBG National Objective by providing a direct benefit to Low- and Moderate-Income persons.

Mr. Coppelman noted this project is recommended for funding with the following staff recommended contingencies:

- Sufficient funds are available and allocated by HUD;
- The project is able to secure all identified matching funds;
- All other usual and customary CDBG contract terms; and
- The use of funds conforms with HUD and State regulations.

Ms. Easterly Martey called for additional questions or comments. None were offered. She called for a motion.

### **Motion – 2:05 PM**

Mr. Doiron moved to approve the application for \$500,000 from the City of Concord on behalf of Families in Transition (FIT) with all staff recommended contingencies – excluding the Administrative Review Procedure - as presented. Ms. Duncan Cooley seconded, and the motion passed with four (4) yea votes of the Committee. There were three (3) recusals.

### **City of Keene – Monadnock Affordable Housing Corporation/Keene Housing - \$500,000**

Mr. Peel presented and reviewed the application for the Committee. The City of Keene has requested \$500,000 be subgranted to Monadnock Affordable Housing Corporation (MAHC)/Keene Housing for the rehabilitation and lead hazard remediation of 657 Marlboro Street, a four-unit residential property in Keene. The building consists of one 1-bedroom and three 2-bedroom apartments; all units are occupied by low- and moderate-income households.

Mr. Peel noted there are sufficient funds in the round to fund this application; he presented the application summary to the Committee:

- The project scored 124 points;
- The project will rehabilitate and preserve four affordable rental units, all 100% occupied by households which qualify as low- and moderate-income households;
- The project eliminates documented lead-based paint hazards throughout the interior and exterior of a pre-1878 building; and
- The project meets a CDBG National Objective by providing a direct benefit to Low- and Moderate-Income persons.

Mr. Peel noted this project is recommended for funding with the following staff recommended contingencies:

- Sufficient funds are available and allocated by HUD;
- The project is able to secure all identified matching funds;
- All other usual and customary CDBG contract terms; and
- The use of funds conforms with HUD and State regulations.

Ms. Easterly Martey called for questions or comments. None were offered. She called for a motion.

### **Motion – 2:09 PM**

Ms. Roy moved to approve the application for \$500,000 from the City of Keene on behalf of Monadnock Affordable Housing Corporation/Keene Housing with all staff recommended contingencies – excluding the Administrative Review Procedure - as presented. Mr. Sullivan seconded, and the motion passed with four (4) yea votes of the Committee. There were three recusals.

### **Town of Hillsborough – Rumrill LLC - \$500,000**

Mr. Peel presented and reviewed the application for the Committee. The Town of Hillsborough has requested \$500,000 be subgranted to Rumrill LLC installation of a full building sprinkler system, construction of two new 2-bedroom apartments on the fourth floor and associated building improvements at the Rumrill Building in downtown Hillsborough. The improvements will support thirteen total rental units, 10 (76.92%) of which will be occupied by individuals who qualify as low- and moderate-income.

Mr. Peel noted there are sufficient funds in the round to fund this application; he presented the application summary to the Committee:

- The project scored 122 points;

- The project will create two new 2-bedroom affordable housing units and protect and preserve a historic 1892 brick building along Hillsborough's Main Street; and
- The project meets a CDBG National Objective by providing a direct benefit to Low- and Moderate-Income persons, with ten of thirteen units (76%) committed to LMI occupancy.

Mr. Peel noted this project is recommended for funding with the following staff recommended contingencies:

- Sufficient funds are available and allocated by HUD;
- The project is able to secure all identified matching funds;
- All other usual and customary CDBG contract terms; and
- The use of funds conforms with HUD and State regulations.

Ms. Easterly Martey called for questions or comments. None were offered. She called for a motion.

**Motion – 2:09 PM**

Mr. Sullivan moved to approve the application for \$500,000 from the Town of Hillsborough on behalf of Rumrill LLC with all staff recommended contingencies – excluding the Administrative Review Procedure - as presented. Ms. Roy seconded, and the motion passed with four (4) yea votes of the Committee. There were three recusals.

**2:14 PM Mr. Morrison and Mr. Walsh returned to the meeting**

**CDBG Public Facilities**

**City of Keene – The Community Ketchen Capital Improvements - \$500,000**

Mr. Peel presented and reviewed the application for the Committee. The City of Keene has requested \$500,000 be subgranted to the The Community Kitchen (TCK) for capital improvements at its facility at 37 Mechanic Street in Keene. This facility is identified as a key community resource in the City of Keene's Hazard Mitigation Plan; it serves approximately 4,000 individuals annually, distributing more than 400,000 meal equivalents. Facility improvements will address the buildings power generation and cooling/heating systems, streamline TCK's food delivery system, and improve food storage and thereby enhance direct services and ensure growing demand can be met.

Mr. Peel noted there are sufficient funds in the round to fund this application; he presented the application summary to the Committee:

- The project scored 159 points;
- The project will ensure continued operation of a regional food assistance facility serving approximately 3571 unduplicated LMI individuals annually, and;
- The project meets a CDBG National Objective by providing a direct benefit to Low- and Moderate-Income persons, with 100% of users meeting income eligibility guidelines.

Mr. Peel noted this project is recommended for funding with the following staff recommended contingencies:

- Sufficient funds are available and allocated by HUD;
- The project is able to secure all identified matching funds;
- All other usual and customary CDBG contract terms; and

- The use of funds conforms with HUD and State regulations.

Mr. Morrison called for questions or comments. None were offered. He called for a motion.

**Motion – 2:22 PM**

Mr. Walsh moved to approve the application for \$500,000 from the City of Keene on behalf of The Community Kitchen with all staff recommended contingencies – excluding the Administrative Review Procedure - as presented. Mr. Doiron seconded, and the motion passed with six (6) yea votes of the Committee. There was one recusal.

**Belknap County – Archways Expansion \$500,000**

Mr. Coppelman presented and reviewed the application for the Committee. Belknap County has requested funds to subgrant to Archways to add a second floor to their location in Tilton, thereby doubling the Center’s size and increasing the facility’s capacity to address critical needs of the underserved residents of the Tilton area. The facility currently serves over 1,000 people annually; the expansion will allow them to serve approximately 200 more individuals annually. This project is a unique peer recovery center which also serves as an integrated family resource center, designed to provide individuals with services needed to establish sobriety, secure employment, find safe and decent housing, and build long-term success.

Mr. Coppelman noted there are sufficient funds in the round to fund this application; he presented the application summary to the Committee:

- The project scored 145 points;
- The project will ensure continued and expanded peer recovery support, family resources, and training services to the underserved residents of Tilton, NH;
- The project supports and promotes an existing neighborhood in downtown Tilton; and
- The project meets a CDBG National Objective by providing a direct benefit to Low- and Moderate-Income persons.

Mr. Coppelman noted this project is recommended for funding with the following staff recommended contingencies:

- Sufficient funds are available and allocated by HUD;
- The project is able to score all other identified matching funds;
- All other usual and customary CDBG contract terms; and
- The use of funds conforms with HUD and State regulations.

Mr. Morrison called for additional questions or comments. None were offered. He called for a motion.

**Motion – 2:29 PM**

Mr. Sullivan moved to approve the application for \$500,000 from Belknap County on behalf of Archways with all staff recommended contingencies – excluding the Administrative Review Procedure - as presented. Ms. Roy seconded, and the motion passed with six (6) yea votes of the Committee. There was one recusal.

**County of Cheshire – Keene Day Care Center - \$500,000**

Mr. Peel presented and reviewed the application for the Committee. The County of Cheshire has requested \$500,000 be subgranted to Keene Day Care Center to make critical infrastructure improvements to include new high-efficiency electric mini-splits or heat pumps, a new ventilation system, replacement of all single-pane windows, and a building wide fire sprinkler/suppression system will be installed. Sixty-nine (69)% of the beneficiaries (48) come from households which qualify as low- and moderate-income.

Mr. Peel noted there are sufficient funds in the round to fund this application; he presented the application summary to the Committee:

- The project scored 127 points;
- The project will preserve 70 existing childcare slots, 69% of which serve LMI households;
- The proposed improvements address longstanding building deficiencies to include air conditioning, fire safety system, and adequate ventilation; and
- The project meets a CDBG National Objective by providing a direct benefit to Low- and Moderate-Income persons, with 69% of enrolled children (48 of 70) from LMI households.

Mr. Peel noted this project is recommended for funding with the following staff recommended contingencies:

- Sufficient funds are available and allocated by HUD;
- The project is able to secure all identified matching funds;
- All other usual and customary CDBG contract terms; and
- The use of funds conforms with HUD and State regulations.

Mr. Morrison called for additional questions or comments. None were offered. He called for a motion.

#### **Motion – 2:34 PM**

Ms. Roy moved to approve the application for \$500,000 from the County of Cheshire on behalf of the Keene Day Care Center, with all staff recommended contingencies – excluding the Administrative Review Procedure - as presented. Mr. Walsh seconded, and the motion passed with six (6) yeas of the Committee. There was one recusal.

#### **Town of Lisbon – Boys & Girls Clubs of Central and Northern New Hampshire - \$500,000**

Mr. Monroe presented and reviewed the application for the Committee. The Town of Lisbon is requesting \$500,000 to be subgranted to the Boys and Girls Clubs of Central and Northern New Hampshire to repair HVAC system at their facility in Lisbon. Installation of a new HVAC system will support safe operations of the facility and allow for expansion of operations to include a licensed childcare center.

Mr. Monroe noted there are sufficient funds in the round to fund this application; he presented the application summary to the Committee:

- The project scored 127 points;
- The project will ensure that approximately 195 households, of whom an estimated 51.28 percent are low- and moderate-income, have access to safe and comfortable childcare services; and

- The project meets a CDBG National Objective by providing a direct benefit to Low- and Moderate-Income persons.

Mr. Monroe noted this project is recommended for funding with the following staff recommended contingencies:

- Sufficient funds are available and allocated by HUD;
- The project is able to secure all identified matching funds;
- All other usual and customary CDBG contract terms; and
- The use of funds conforms with HUD and State regulations.

Mr. Morrison called for questions or comments. None were offered. He called for a motion.

**Motion – 2:37 PM**

Mr. Doiron moved to approve the application for \$500,000 from the Town of Lisbon on behalf of the Boys & Girls Clubs of Central and Northern New Hampshire, with all staff recommended contingencies – excluding the Administrative Review Procedure - as presented. Ms. Roy seconded, and the motion passed with six (6) yea votes of the Committee. There was one recusal.

**Town of Littleton- Littleton Community Center - \$500,000**

Mr. Monroe presented and reviewed the application for the Committee. The Town of Littleton is requesting \$500,000 to be subgranted to the Littleton Community Center to rehabilitate two historic buildings – the Community House and the Carriage Barn – so that the buildings may continue to support community programming, educational workshops and social gatherings. This facility – both buildings – serve as a social hub and resource center for all residents of Littleton, 58% of whom qualify as individuals of low- to moderate-income.

Mr. Monroe noted there are sufficient funds in the round to fund this application; he presented the application summary to the Committee:

- The project scored 109 points;
- The project will ensure that approximately 6,000 households, of whom an estimated 58 percent are low- and moderate-income, have access to a community center that will provide a variety of programming to meet the needs of the community; and
- Meets a CDBG National Objective by providing a direct benefit to Low- and Moderate-Income persons.

Mr. Monroe noted this project is recommended for funding with the following staff recommended contingencies:

- Sufficient funds are available and allocated by HUD;
- The project is able to secure all identified matching funds;
- All other usual and customary CDBG contract terms; and
- The use of funds conforms with HUD and State regulations.

Mr. Morrison called for questions or comments. None were offered. He called for a motion.

**Motion – 2:41 PM**

Mr. Sullivan moved to approve the application for \$500,000 from the Town of Littleton on behalf of the Littleton Community Center, with all staff recommended contingencies – excluding the Administrative Review Procedure - as presented. Ms. Duncan Cooley seconded, and the motion passed with six (6) yea votes of the Committee. There was one recusal.

**Ms. Fox returned to the meeting at 2:41 PM**

**D. CDBG Emergency Grant – City of Laconia/Belknap House**

Ms. Kaylor presented and reviewed the application for the Committee. The Belknap House is a family homeless shelter located in downtown Laconia. It is the only family shelter in the county and provides a critical and desperately needed resource. In December 2025, a sewage pipe in the facility's basement broke and caused damage which required professional remediation. Further investigation revealed an urgent need to repair/replace the sewer pipes in the house and at the connection to the city sewer line at the road. Ms. Kaylor noted the CDBG Public Facilities scoring matrix applies to this emergency grant application. She summarized the application and noted there are sufficient funds in the round to fund this application:

- The project scored 122 points;
- The project will remediate an unanticipated health and safety concern caused by a failing sewer pipe;
- The project will support families experiencing homelessness by ensuring that the facility is safe and welcoming;
- The project preserves and promotes an existing neighborhood, as the shelter is located in downtown Laconia; and
- Meets a CDBG National Objective by providing a direct benefit to Low- and Moderate-Income persons.

Ms. Kaylor noted this project is recommended for funding with the following staff recommended contingencies:

- Sufficient funds are available and allocated by HUD;
- The project is able to secure all identified matching funds;
- All other usual and customary CDBG contract terms; and
- The use of funds conforms with HUD and State regulations.

Mr. Morrison called for questions or comments. None were offered. He called for a motion.

**Motion – 2:47 PM**

Ms. Fox moved to approve the application from the City of Laconia for \$100,000 on behalf of the Belknap House, as presented and with all staff recommended contingencies. Mr. Walsh seconded, and the motion carried by a unanimous vote of the Committee.

**Ms. Duncan Cooley left the meeting at 2:48 PM**

**E. Family Childcare Zoning Solution Initiative - \$60,000**

Ms. Donovan and Mr. Peel presented a funding request from the Family Childcare Zoning Solution Initiative. The program was developed to deliver direct technical assistance to municipalities seeking

to update local zoning regulations in support of family childcare. Ms. Donovan noted that this funding pool is from the Couch Family Foundation; it is not CDBG funding.

Proposed funding is for three Regional Planning Commissions which were invited to apply based on their experience in family childcare, previous CDBG Transformational Planning Grant awards and Microenterprise Program grant administration, along with their strong community engagement activities.

### **Southwest Region Planning Commission**

SWRPC proposes to work with 2-4 municipalities in the Monadnock Region to update local regulations and expand family childcare capacity. Lessons learned will be compiled into a regional zoning playbook that can support additional municipalities across the region after the project is complete.

### **Strafford Regional Planning Commission**

SRPC proposes to work with municipalities in the Strafford region to update zoning regulations, to include drafting amendments, and supporting public engagement through webinars and workshops. SRPC will work with land use boards, municipal staff, current and prospective childcare providers, and state partners to ensure proposed changes meet current state regulations.

### **Upper Valley Lake Sunapee Regional Planning Commission**

UVLSRPC proposes to work with four municipalities to update local regulations and expand family childcare. The project will involve working directly with stakeholders, researching current regulatory barriers in the chosen communities, proposing updates to those regulations, and assisting with educational materials prior to Town Meeting.

Each applicant applied for \$20,000 to develop and deploy outlined strategies. Ms. Easterly Martey noted all three funding requests, totaling \$60,000, could be considered together. Mr. Morrison called for a motion.

### **Motion – 2:59**

Mr. Doiron moved to approve funding for the Family Childcare Zoning Solution Initiative as outlined, with three equal awards of \$20,000 to be awarded to Southwest Region Planning Commission, Strafford Regional Planning Commission, and Upper Valley Lake Sunapee Regional Planning Commission. Ms. Fox seconded, and the motion carried by a unanimous vote of the Committee.

## **F. Executive Director Update**

Ms. Easterly Martey provided brief updates on a number of topics.

### **Rural Community Health Infrastructure Programs**

CDEA will work in partnership with the Governor's Office of New Opportunities & Rural Transformational Health (GO-NORTH) to advance this new funding program. Areas of funding focus include and program highlights include:

- Improve access to Rural health facilities including:
  - Rural Health Clinics
  - Community Mental Health Centers
  - Federally qualified Health Centers, and,
  - County-run assisted living facilities
- \$40 million a year is to be deployed

This program aligns with CDFA's mission as the organization annually invests state and federal resources to support meaningful community economic development projects across New Hampshire.

### **Community Development Week**

Ms. Easterly Martey invited Ms. Latham to share efforts to highlight the upcoming Community Development Week. Emphasis on press releases and sharing activities and engagement stories through social media outlets was shared. Ms. Latham invited suggestions and feedback to promote awareness of this important body of work.

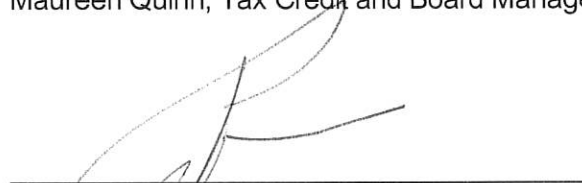
### **G. Adjourn – 3:11 PM**

Mr. Doiron moved to adjourn the meeting. Ms. Fox seconded, and the motion carried with a unanimous vote of the Committee.

Respectfully submitted,



Maureen Quinn, Tax Credit and Board Manager



Cody Morrison, Committee Chair