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**Executive Committee
Boys and Girls Club of Greater Manchester
555 Union Street
Manchester, NH 03104**

MINUTES

May 13, 2025

8:30 AM – 9:00 AM

CDFA EXECUTIVE COMMITTEE PRESENT: Benjamin Gaetjens-Oleson, *Board Chair*; Peter Rayno *Vice Chair*; Dianne Fitzpatrick, *Secretary Treasure*, Cynthia Harrington.

STAFF: Katherine Easterly Martey, *Executive Director*, Ian Hart, *CFO*.

1. Welcome

Mr. Gaetjens-Oleson opened the meeting at 8:32 AM and stated there were no announcements.

Mr. Gaetjens-Oleson called for a motion to approve the agenda, as presented.

Motion – 8:32 AM

Ms. Harrington moved to approve the meeting agenda, Ms. Fitzpatrick seconded, and the motion carried by a unanimous vote of the Committee.

There were no members of the public present.

2. Action Items

Mr. Gaetjens-Oleson called for a motion to approve the February 11, 2025 Committee Minutes.

Motion – 8:32

Ms. Harrington moved to approve the minutes, as presented, Ms. Fitzpatrick seconded. The motion carried with three votes in favor.

3. Discussion Items

3.1 Operational Capacity and Sustainability – 8:33 AM

Budget Considerations

Ms. Easterly Martey updated the Committee regarding the proposed \$5 million Tax Credit Program increase. It was actively being considered by the senate for inclusion in the state

budget. She added that the result would have implications for the budget, particularly for sustaining the current level staffing following the sunset of CDBG-CV and CCIP. The Committee discussed whether to consider different budget scenarios.

Mr. Rayno joined the meeting at 8:36.

The members of the Executive Committee affirmed that they were available to support CDFA when called upon. The Committee then made plans to meet again on at 2:00 p.m. on May 21.

Operational Goals

Ms. Easterly Martey updated the Committee regarding childcare contract work valued at approximately \$200 thousand per year for two years. The Committee discussed administrative requirements of this new work, which builds on the completing pilot program.

Living Strategic Plan

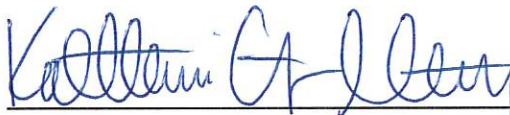
Ms. Easterly Martey discussed the history of the current iteration of the Living Strategic Plan. The Plan put forward in 2022 was operational but was more of a work plan and less something that was higher level/visionary. Last year the Board helped develop the New York Times piece, which was certainly visionary. For this year's update, CDFA was interested in developing case studies that built on the NH Fiscal Policy Institute conversation and highlighted achievements.

Governance

Ms. Easterly Martey informed the Committee the Board's Organized Labor Seat had been filled by Cullen Tiernan, Political Director at SEA/SEIU Local 1984. The remaining vacant Board seats with seats designated to Employment Training Programs and Community Development

Adjournment – 9:15 AM

Mr. Rayno moved to adjourn the meeting, and Ms. Fitzpatrick seconded. The motion carried by a unanimous vote of the Committee.


Katherine Easterly Martey, Executive Director

Benjamin Gaetjens-Oleson, Chair
CDFA Executive Committee