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**Community Development Finance Authority  
Board of Directors i2i Committee Meeting**

**Webex Videoconferencing Meeting due to COVID-19 Pandemic Emergency**

Tuesday, January 12, 2021

COMMITTEE MEMBERS PRESENT: Mary Ann Kristiansen, *Chair*; Clay Mitchell, and Robert Tourigny.

STAFF: Katherine Easterly Martey, *Executive Director*; Melissa Latham, *Director of Communications and Policy*; Kevin Peterson, *Director of Economic Development*.

Ms. Kristiansen opened the meeting at 1:07 PM. Ms. Kristiansen opened the meeting to public comment. There were no comments offered.

**Ms. Kristiansen stated the meeting is being held in videoconferencing format due to the ongoing public health crisis and emergency related to the COVID-19 pandemic. Directors are participating in the meeting from remote locations. Any and all action will require roll call votes.**

**A. Agenda**

Ms. Kristiansen reviewed the meeting agenda and called for questions or comments. None were offered.

**Motion – 1:09 PM**

Mr. Tourigny moved to approve the meeting agenda, as presented. Mr. Mitchell seconded. Ms. Kristiansen called for roll call vote.

- Ms. Kristiansen – yes
- Mr. Mitchell – yes
- Mr. Tourigny – yes

The motion carried by a unanimous vote of the Committee.

**B. November 6, 2020 Minutes**

Ms. Kristiansen reviewed the November 2020 minutes and called for questions or comments. None were offered.

**Motion – 1:10 PM**

Mr. Mitchell moved to approve the meeting agenda, as presented. Mr. Tourigny seconded. Ms. Kristiansen called for roll call vote.

- Ms. Kristiansen – yes
- Mr. Mitchell – yes
- Mr. Tourigny – yes

**C. Update on Tax Credit Project – NHIA Art Lab School/ NEC**

Ms. Easterly Martey provided the Committee with a brief update regarding the NHIA Art Lab School Tax Credit Project. The potential buyer of the building was unable to secure the necessary financing so the building is unable to be sold at this time.

**D. Presentation – Franklin Example**

Ms. Easterly Martey led a discussion on how CDFA can help support community visions and leverage data to understand how community trends change over time. Franklin was presented as an example of where data could be impactful to understanding how revitalization efforts have positively impacted demographic and community trends over time.

**E. Community Progress Indicators and Local Economy Indicators Project**

Ms. Easterly Martey and Mr. Peterson led a robust conversation around data and CDFA's role in providing this information to New Hampshire communities and key stakeholders to engage in this work. The Committee provided insight on how communities can use data as storytelling tools and identifying stakeholders to ignite community-level conversations around the use and interpretation of data.

**F. CDFA Tax Credit L5 Capacity Building Program Updates**

Ms. Easterly Martey provided an update on efforts surrounding the L5 Capacity Building Program, including engagement with the NH Bankers Association to support future projects and consultants to further the vision for the program.

**G. Council on Housing Stability Update**

Ms. Easterly Martey provided the Committee an update on activities surrounding CDFA's leadership on the Council on Housing Stability. Discussion included a recent report by Mr. Mitchell to assist a community in considering adaptive re-use of commercial space to meet local community development goals and ideas for how to leverage a design competition of charrettes to further discussion across the state in this area.


**H. Adjourn – 2:05 PM**

Mr. Mitchell moved to adjourn the meeting. Mr. Tourigny seconded. Ms. Kristiansen called for roll call vote.

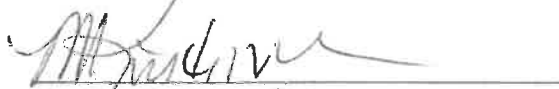
- Ms. Kristiansen – yes
- Mr. Mitchell – yes
- Mr. Tourigny – yes

The motion carried by a unanimous vote of the Committee.

Respectfully submitted,



Melissa Latham, Director of Communications and Policy



Mary Ann Kristiansen, Chair  
i2i Committee  
CDFA Board of Directors