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**NH Community Development Finance Authority
Meeting of the Board of Directors**

**AHEAD
262 Cottage Street
Littleton, NH 03561**

**August 13, 2019
11:00 AM**

CDFA BOARD OF DIRECTORS PRESENT: Robert Tourigny, *Chair*; Mary Ann Kristiansen, *Vice Chair*; John Manning; Mike Clafin; Debbie Morin, *Chief Financial Officer and Secretary/Treasurer of the Board of Directors*; Cindy Harrington; Clay Mitchell; Rick Wyman, and Ben Gaetjens-Oleson.

STAFF: Katy Easterly Martey, *Executive Director*; Melissa Latham, *Communications Manager*; Kevin Peterson, *Director of Economic Development*; and Scott Maslansky, *Director of Clean Energy Finance*.

GUESTS: Taylor Caswell, *Commissioner, Department of Business and Economic Affairs*; and NH State Representative Erin Hennessey.

Mr. Tourigny opened the meeting at 11:04 AM and noted a quorum was present. Public comment was called for; none was offered.

Mr. Tourigny introduced and welcomed the guests to the meeting and asked that everyone provide a brief introduction. Mr. Tourigny reviewed the meeting agenda and called for any questions or proposed changes.

Motion – 11:06 AM

There being no changes, Mr. Clafin moved to accept the meeting agenda, as presented. Mr. Wyman seconded and the motion carried by a unanimous vote of the Board.

A. Consent Agenda – 11:07 AM

Mr. Tourigny reviewed the items on the Consent Agenda and called for questions or comments.

There being none, Mr. Wyman moved to approve the Consent Agenda, as presented. Ms. Kristiansen seconded and the motion carried by a unanimous vote of the Board.

B. Presentation and Discussion – 11:10 AM

Ms. Easterly Martey welcomed CDFA's guests to the meeting. Commissioner Caswell led a discussion on the soon-to-be-released State of New Hampshire's 10-Year Economic Development Plan. Topics included strategy on how to grow the New Hampshire economy and communities, as well as the state's unique offerings compared to other New England states. Things such as a strong community college system and community placement are unique to NH. Representative Hennessey provided additional insight on the legislature, how it has been refreshed over the past few years and how to engage with the legislature before new policies are introduced. The Board and staff provided comment and questions during the discussion.

In addition to the Economic Development Plan, the Board, Commissioner Caswell, Representative Hennessey and CDFA staff engaged in a robust discussion on community economic development challenges and opportunities in the North Country and throughout New Hampshire.

Mr. Mitchell arrived at 11:18 AM.

Ms. Easterly Martey and the entire Board thanked Commissioner Caswell and Representative Hennessey for their participation.

C. Community Development Advisory Committee – 12:25 PM

Mr. Manning reviewed the grants presented to the Community Development Advisory Committee and asked the Board if there were any conflicts or questions regarding any of the approved grants.

Motion – 12:29 AM

Mr. Wyman moved to approve the CDBG applications recommended for funding by the Community Development Advisory Committee. Mr. Clafin seconded and the motion carried by a unanimous vote of the Board.

D. Executive Director Update – 12:30 PM

Ms. Easterly Martey provided an overarching update of important tasks and accomplishments. Of particular note, legislation was passed to exempt CDFA from the State administrative rule making process. The Community Development Advisory Committee and the Board of Directors will be tasked with providing guidance to staff as a more comprehensive Action Plan is developed per HUD requirements.

Additional items included the completion of another competitive tax credit round, ongoing implementation of the Recovery Friendly Workplace grant and continuing office renovations.

Adjourn – 12:35 PM

There being no further business before the Board of Directors, Mr. Manning moved to adjourn the meeting. Ms. Harrington seconded and the motion carried.

Respectfully submitted,


Melissa Latham, Communications Manager


Robert Tourigny, Chairman of the Board of Directors