



**CDFFA**  
Community Development Finance Authority  
*Strengthening New Hampshire's Communities*

Dear Tax Credit donor,

The Community Development Finance Authority sincerely appreciates your company's investment in a better New Hampshire. We have received your executed pledge agreement and a copy is enclosed for your records.

Please take a moment to review the following important details related to your contribution and tax credits.



**1. Your 75% tax credit.**

After we receive your contribution, you will be entitled to a state tax credit against the NH Business Profits Tax, Business Enterprise Tax, and/or the Insurance Premium Tax equal to 75% of your contribution.

**2. We'll invoice you.**

We'll invoice you approximately 30 days before your contribution is due. Make your check payable to CDFFA and mail it to us— not to the project you're supporting. Please note on your check the name of the project to which you're contributing — especially if you contribute to multiple projects.

**3. Processing and timing of your credits.**

Once we receive your contribution, we'll send you two letters. One letter acknowledges your contribution and shows the state fiscal year your 75% tax credit is issued. The second is a federal charitable contribution letter.

*Please note: contributions received near the end of the state fiscal year (June 30) may roll over to the next fiscal year if CDFFA has reached its \$5 million tax credit limit. CDFFA tax credits are issued on a "first-come, first-served" basis.*

**4. You can carry forward your credits.**

You have up to five years to use your tax credits. If your company has little or no tax liability in the year your state tax credit is issued, a portion (or all) of your tax credits can be claimed later within this period.

**5. Filing your tax return.**

Simply fill in the line on your state tax return with the amount of CDFA tax credits you're claiming. We take care of sending your documentation to the state. Also, consult your tax advisor about how the tax credit may positively affect your federal tax liability too.

Thanks again for your commitment to this important initiative. Should you have any questions or require additional information, please contact us at 226-2170.